

FAIRFIELD AREA SCHOOL DISTRICT

CAFETERIA FUNDS

7530

- 7530.1 "There shall be a separate cafeteria fund and all payments from said fund shall be made upon a special order drawn by the school employee authorized to purchase food supplies. Said employee shall present each month to the board of school directors for approval a statement of receipts and expenditures." [24 PS 5-504 (e)]
- 7530.2 "The food served shall be sold to the pupils, teachers, and school employees of the cafeterias at such price as will not materially exceed the cost of operation." [24 PS 5-504 (c)]
- 7530.3 "The accounts shall be subject to examination by the auditors of the school district in like manner as other accounts of the school district. Any balance of funds accruing from the operation of the cafeteria must be used only for the improvement or maintenance of the cafeteria and may not be used for other purposes." [24 PS 5-504 (f)]
- 7530.4 "The Department of Education shall prescribe regulations for the keeping of accounts and records, and the making of reports, by, or under the supervision of the board of school directors. Such accounts and records shall at all times be available for inspection and audit by authorized officials, and shall be preserved, for such period of time, not in excess of five years, as the Department of Education may lawfully prescribe." [24 PS 13-1337 (e)]

Revised June 17, 1996